

INTERGOVERNMENTAL OCEANOGRAPHIC COMMISSION  
COMMISSION OCÉANOGRAPHIQUE INTERGOUVERNEMENTALE  
COMISIÓN OCEANOGRÁFICA INTERGUBERNAMENTAL  
МЕЖПРАВИТЕЛЬСТВЕННАЯ ОКЕАНОГРАФИЧЕСКАЯ КОМИССИЯ



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ORGANISATION MÉTÉOROLOGIQUE MONDIALE  
ORGANIZACIÓN METEOROLÓGICA MUNDIAL  
ВСЕМИРНАЯ МЕТЕОРОЛОГИЧЕСКАЯ ОРГАНИЗАЦИЯ



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Our ref.: SG/CER/IOC/JCOMM-4

PARIS and GENEVA, 6 February 2012

Sir/Madam,

We have the honour to refer to our letter WMO-1360, dated 21 October 2011 informing you that the fourth session of the Joint WMO-IOC Technical Commission for Oceanography and Marine Meteorology (JCOMM-4) will be held in Yeosu, Republic of Korea.

By agreement between WMO and UNESCO/IOC, the fourth session of JCOMM is being conducted in accordance with WMO Regulations regarding sessions of technical commissions. May we invite your attention to that part of Regulation 21 (2011 edition) of the WMO General Regulations dealing with the communication of the names of your representatives, which reads as follows:

"Prior to a session of a constituent body other than the Executive Council, each Member should, if possible, communicate to the Secretary-General the names of the persons composing its delegation to that body, indicating which of these shall be regarded as its principal delegate.

Besides this communication, a letter giving these particulars and otherwise conforming with the provisions of the Convention and of these Regulations and signed by, or on behalf of, an appropriate governmental authority of the Member shall be sent to the Secretary-General or handed to his representative at the session..."

In accordance with the first part of this regulation, we should be grateful to receive at WMO as soon as possible the names and addresses of the persons nominated as the representatives of your country, with clear indication of head of delegation and alternate head of delegation.

To: Ministers of Foreign Affairs of Member States of the World Meteorological Organization (WMO-1362)  
Member States of the Intergovernmental Oceanographic Commission of UNESCO

cc: Permanent Representatives of Members of WMO )  
IOC Member States (Action Addressees) ) (for information)  
Permanent Delegations of IOC Member States to UNESCO )

In the event of your country having already nominated experts as members of the Joint WMO-IOC Commission for Oceanography and Marine Meteorology, it would be an advantage to the work of the session if these members could be included in the delegation of your country. We would also emphasize the utility of coordinating between the meteorological and oceanographic organizations within your country in composing your delegation.

Regulation 190(a) (2011 edition) of the General Regulations accords to all Members the right to propose additional items for the Provisional Agenda, together with an explanatory memorandum, preferably not later than thirty days before the opening of the session.

All participants who require a valid visa for admission to the Republic of Korea should make their application for visas directly to the nearest diplomatic representation of the Republic of Korea, together with a copy of the present notification. It is advisable that such applications be made as soon as possible.

In those cases where there are no diplomatic relations between a Member and the Republic of Korea and in other cases where the former considers that some difficulties may be experienced in obtaining visas, a request to the Republic of Korea for visas should be submitted through the Secretary-General of the World Meteorological Organization, as specified in Annex I to the General Regulations of the Organization. Such requests must contain all the necessary details (name, surname, date and place of birth, father's name, nationality, passport No., date and place of issue, expiry date, profession, place where the visa is to be issued and duration of stay in the Republic of Korea) and should be received by the Secretary-General as soon as possible.

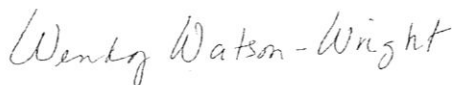
In addition, the Provisional Agenda and the Explanatory Memorandum for the session will be accessible through the JCOMM-4 web page at:

<http://www.jcomm.info/jcomm4doc>

Other documents and information on the material arrangements will be available soon.

Please note that, in accordance with recent decisions by WMO and IOC, this session will introduce an improved mechanism for conduct of the intergovernmental discussion: the session documents, final report, and associated sessional procedure will focus on the assessment of requirements to achieve the Commission's goals, as well as the decisions that need to be taken by the Commission. An online forum will also allow for discussion and comments to begin before the session. An Information Document to the session will shortly be available through the above-mentioned address that describes this in detail.

Accept, Sir/Madam, the assurances of our highest consideration.



(W. Watson-Wright)  
Executive Secretary, IOC  
Assistant Director-General, UNESCO



(M. Jarraud)  
Secretary-General, WMO